

AGENDA
Location: President's house
Date: Thursday April 4, 2024
Time:
5-6pm (BOD only)

WAPA April 2024 BOD Meeting

Thursday, April 4, 2024 @5:06pm

1. Open Meeting/Roll Call/Introductions - Josh

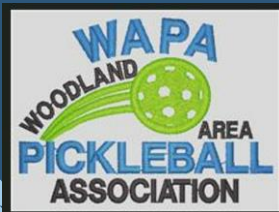
- a. Minute Review/Approval: Josh/Erin
- b. Additions to current months agenda:
- c. Introductions of new board members

2. Director Reports

a. President – Josh

- i. Community Coordination updates.
 - 1. Crawford -> Gonzales, signs are ready to hang alerting schedule
- ii. City Outreach- Josh is sole point of contact for City of Woodland per below
 - 1. Primary POC: Christine
 - 2. Community Center: Dallas
 - 3. Court Reservations: Ilda
- iii. Communication Systems
 - 1. WhatsApp
 - 2. Discord?
- iv. Committees / Teams
 - 1. Website
 - a. Josh
 - b. Erin
 - c. Chabeli
 - 2. Equipment (What do we have/need/want)
 - a. Lauren?
 - b. Jim Newman?
 - c. Lynette?
 - d. Raul
 - 3. Merchandise Team
 - a. Erin
 - b. Meg
 - c. Chabeli
 - d. Lauren?
- v. 2024 GOALS:
 - 1. 3 Tournaments
 - 2. 3 Socials
 - 3. 3 Skill Building Events





AGENDA

Location: President's house

Date: Thursday April 4, 2024

Time:

5-6pm (BOD only)

4. Outreach, events plus membership increase of 10%

b. Vice President – Thor

i. Poker Fund Raiser Updates

1. Looking into a professional fundraiser with a company
2. Fundraising Committee
3. Financial Documentation needs consideration

c. Treasurer – Bruce

i. \$9728 balance

ii. Budget

https://woodlandpickleball.sharepoint.com/:x/r/_layouts/15/Doc.aspx?sourcedoc=%7BC4C94006-216E-405E-AA5B-E02122C283A8%7D&file=WAPA%202024%20Budget.%20Draft.xlsx&action=default&mobileRedirect=true

iii.

d. Secretary – Erin

- i. Long term archival of organization documents- MO, licenses available free through nonprofit grant program
- ii. Establish standard board meeting dates (quarterly required, one general member meeting of the association and annual meeting in February)
 1. Will notify membership of meeting time/date/location via email/website per bylaws
 2. Agendas will be opened two weeks prior to the meeting for additions by board members
 3. Minutes will emailed to the membership and posted on website by the week after the board meeting.

3. Member at Large appointing and quick updates – Josh

a. Official announcement of nominated members at large. Josh/Erin

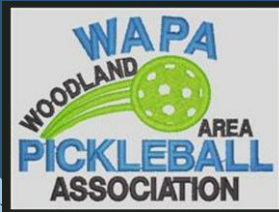
b. Membership Director – Shelley Newman-DuTeaux

- i. Welcome new members. Maintain membership rolls and provide for the collection of dues. Provide communication to the membership on items of interest.
 1. Current Membership Numbers
 2. Welcome message to membership upon renewal
 - a. Safety, etiquette, general information about WAPA resources

ii. Shelley and Erin to use MailChip

c. Social Media Officer - Chabeli Lopez

RESTRICTED



AGENDA

Location: President's house

Date: Thursday April 4, 2024

Time:

5-6pm (BOD only)

- i. Responsible for maintaining social media platforms such as: What's App, Facebook, group email lists, etc. This may include a WAPA website.
 - 1. Updates to new WAPA Website
 - 2. April posts suggestions
 - a. April is Pickleball National Pickleball Month
 - b. Regular posts out of court activity, regular members spotlights, new member highlights
 - d. Social Director - Dan Pendergrass**
 - i. Organize periodic social activities and fund-raising events for the membership.
 - 1. Updates on social activities
 - ii. Dinko De Mayo 5/5 4-7pm:
 - 1. Social with exhibition games
 - 2. Reserve whole park plus courts
 - 3. Check with Ilda on reservations
 - 4. Open donations- create zeffy to collect
 - e. Past President – Tom Green**
 - i. The immediate past president shall be an ex-officio member of the board with full voting privileges.
 - f. Tournament/Activities Director – Tom**
 - i. Develops tournaments, establishes player flights, and oversee member ratings. Works with Event Planner to combine competitive events with social events.
 - 1. Structure the play for some tournaments, keep some randomized and fun
 - 2. \$10/\$20 member non member fee, different brackets
 - g. Player Development Director – Meg Murrieta**
 - i. Responsible for developing workshops and other events that offer skills improvement to WAPA members at all levels.
 - ii. Recent skills clinic was well attended and useful for beginners. (25)
 - iii. Working on exercises and stretching with new players
 - iv. Work with Tom for a tournament with newbies/skills clinic
 - v. Teaching more instructors, three helping during Henry's absence
- 4. Pending Items requiring BOD action-**
- a. Chase bank account changes need to be documented in minutes:
 - i. Remove Tom Green and Lauren Snow
 - ii. Addition of Erin Plank-Ryan and Josh DeGeorge Motion: Josh/Erin
 - b. Filings to be submitted in the month of April, board to review/approve filings. Motion: Josh/Erin
 - c. Annual membership renewal notice to be sent with Zeffy, final comments on wording.
<https://docs.google.com/document/d/1a3r9IhyzHpS7IPIMgueuF55zNJ4mqVA-n6w3ejnn018/edit>

RESTRICTED



AGENDA

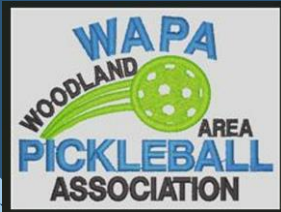
Location: President's house
Date: Thursday April 4, 2024
Time:
5-6pm (BOD only)

- d. Plan for Masterlock access timeline, 30 days grace period-confirm
- e. Budget for 2024- Draft to review Erin to email to BOD after meeting
- f. Follow up on pending action items(assign owner), see chart:

Action Items	Owner(s)	Deadline	Status
Letter from the City, so if there are issues, the letter can be presented to the Cricket Club. Act if damage occurs to the courts.	BRUCE/ JOSH Bruce to photograph damage at Woodside	02/2024	This can be deleted, the city has stated that Cricket is allowed in the tennis courts.
Design a banner with QR Code and a poster for the locker to join WAPA	ERIN SHELLY	12/2023	Needs New Owner
Roller, new head needed?	Need Debit Card access, then purchase 2 rollers: JOSH		Our roller is trash, and we should either buy a good one or just ditch it for the season. Lauren recommended replacement roller heads available on amazon: https://a.co/d/iOdQT78
Swiftnets, any purchases action needed with recent repairs?	JIM Repair Day		Report back any issues requiring reimbursement or purchasing
BOD Policy/Procedure for Elections	SHELLEY DAN		
BOD Policy/Procedure for Nomination Committee	SHELLEY DAN		
Updated responsibilities for BOD/Members at Large	JOSH ERIN		July meeting to review
2024 specific WAPA goals	JOSH		Draft list of Major WAPA Goals

- g. Planning of tentative schedule of activities for year, see second chart below:

Schedule of Planned Activities	Owner(s)	Proposed date	Status



AGENDA
 Location: President's house
 Date: Thursday April 4, 2024
 Time:
 5-6pm (BOD only)

Newbie Potluck (Beamer)	Meg	4/14/24	
Groundbreaking and Photo Op at Crawford	Shelley	April 2024	Need VIPs from Parks & Rec; schedule early evening when work is done for the day Nixed by city
Dinko de Mayo (Beamer) Pickleball pinata, Food Salsa competition	Shelley	5/5/24	Will sends Save the Date; Recruiting planning committee
Senior Resource Fair (Senior & Community Center)	Dan	5/25/24	
Ribbon Cutting Ceremony at Crawford (celebration/potluck?)	Erin?	Sept 2024	
Future skills clinics/tournaments/socials			
Tuesday nonprofit giving day		Nov 2024	

6:36, Josh/Shelley

 Signature, Secretary

